



COST ACTION CA18223

SYMAT

FUTURE COMMUNICATIONS WITH
HIGHER-SYMMETRIC ENGINEERED
ARTIFICIAL MATERIALS



Short Term Scientific Missions (STSM)

Annex 2 of the [Annotated rules for COST Actions](#)

Responsible: Prof. Enrica MARTINI

A STSM consists in a visit of a host organization located in a different country than the country of affiliation (for Affiliation, see Article 4)1.1.a.1) of the Annotated rules for COST Actions) by a Researcher or Innovator for the specific work to be carried out and for a determined period of time. STSMs benefit to:

- **STSM Grantee:** receives funding for implementing a project with an international team and gains new knowledge or access to equipment or techniques not available in the home institution;
- **STSM Host:** receives an international partner in their institution and can develop long lasting collaboration.

Eligibility

Eligible individuals to apply for a STSM grants must be affiliated to a legal entity in

- a **COST Full Member state**
- COST Cooperating Member (**Israel**)
- COST Partner Member (**South Africa**), with the grant being funded by the Partner Member
- a **Near Neighbouring Country**
- a specific organization among **EU Institutions, Bodies, Offices and Agencies**, with the grant being funded by the organization,
- a **European RTD Organisation**.

A complete definition of the terms used above is given in the document [“Country and organisations table”](#)

The affiliation of an individual or a legal entity is determined as per Article 4)1.1.a.1) of the [Annotated rules for COST Actions](#)

Application Process

Every STSM application shall be submitted online in e-COST using dedicated forms available. Applicants should be upload their CV in their e-COST profile. This information will be visible to the evaluation committees in the Action.



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To be filled in e-COST:

- Title
- Start and end date (within the active Grant Period);
- Budget requested by the applicant;
- Information about the host institution and contact person.

To be uploaded to e-COST:

- Application form (template available on e-COST) describing: Goals, description of the work to be carried out by the applicant, expected outcomes and description of the contribution to the Action MoU objectives;
- Confirmation of the host on the agreement from the host institution in receiving the applicant;
- Other documents required by the Action (e.g. recommendation letter, etc...)

Implementation of the Activity

Upon approval of the application, the Grantee receives a Grant Letter from the Grant Holder stating the approved amount and the conditions for receiving the grant.

The Grantee performs the tasks in line with the approved application.

Once the activity has ended, the grantee submits the required report (report to the Action MC on the work developed, main achievements of the STSM and planned future follow up activities) on e-COST within 30 days after the end date of the activity or 15 days after the end of the Grant Period, whichever comes first.

Funding Scheme

The grant scope is to provide a contribution for travelling, accommodation and subsistence expenses, implementation of the project, delivery of the report to the COST Action MC and overall effort.

The grant maximum amount is 4 000,00 EUR. The grant depends on the duration and location of the STSM. Upon approval of the Grant, the Action MC can decide to lower the requested grant.